



NEWCASTLE MASTER BUILDERS GOLF CLUB

MINUTES

DATE: Monday 3rd August 2015 **TIME:** 4:15 pm

LOCATION: Newcastle Golf Club

ATTENDEES:

~ President	Gary Sheppard
~ Captain	Peter Di Prinzio
~ Vice Captain	Kevin Woodcock (Life Member)
~ Acting Secretary	Jon Heppell
~ Treasurer	Lynn Gray
+ 2 Life members, 28 ordinary members.	

DISTRIBUTION: Membership, File

ITEM	NOTES
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1 APOLOGIES

1.01 Geoff Barnett, Mark Connors, Phil Jones, Tom Michilis.

2 PREVIOUS MINUTES (AGM 2014)

2.01 Proposed by Dennis Roy, seconded by Ross Lewis and duly accepted.

3 PRESIDENT'S ADDRESS

3.01 The President thanks the **Trophy Sponsors** who are on board for 2015. They are:

AGI	IronBark Hill Vineyard	Peter Drayton Wines
Airlite Windows & Doors	JMC Building	Redicrete
Airview Aluminium Pty Ltd	Maxim Accounting	Rovert Lighting & Electrical
Bass Floor Co	<i>and Business Advisors</i>	Smith & Sons
Bells Insulation Specialists	MBA Group Training	Tozer Air Conditioning
Denis Barnett Building Services	MGA Insurance Brokers	UBIQ Boards
Hanson Concrete	Mortgage Choice	Weathertex
Hunter Star Mercedes	Newcastle MBA	

and Participating Pro Shops

Charlestown	Horizons	(sponsoring NTP's)
Koondah Waters	Newcastle	The Springs
Merewether	Pacific Dunes	The Vintage
Morisset	Shortland Waters	Toronto
		Waratah

3.02 A big thank you to our Sponsors, we are extremely grateful to all of the above who have provided us with the ability to run our events, provide golf day prizes and yearly prizes to the high standard we all enjoy. Please keep them in mind when looking for the services they provide.

3.03 Thank you to Mr Peter DiPrinzio, President of Newcastle MBA, for fulfilling the position of Club Patron.

3.04 The fellowship and enjoyment had participating in our monthly events, special events and the National Tournament for the Hornibrook Cup is something we all look forward to. In recent years the National Tournament has provided some of us with the opportunity to visit the host state pre-tournament, to experience some golf on premium courses. This year's coming Tournament will see games in Melbourne at Metropolitan, Sanctuary Lakes and Woodlands Golf Courses.

- 3.05 At a general committee meeting this year Jon Heppell made a return to the committee, taking up a casual appointment. At our last meeting the Secretary's baton was handed back to Jon and he has now nominated for the position of Secretary for the coming year. A big thank you to Life Member Mark Connors for his time filling the position of Secretary.
- 3.06 Life member and Vice Captain Kevin Woodcock has decided to stand down from committee this year. Thank you Kevin for your tireless efforts on golf day and your input at committee meetings will be missed.
- 3.07 2016 will see the National Tournament hosted by Newcastle Master Builders Golf Club. We are looking forward to the event which will be held in October at Pokolbin. We will be staying at The Crowne Plaza Hunter Valley with golf being played at Cypress Lakes, The Vintage and Crown Plaza. A big thank you to the committee for your efforts to date, Newcastle has a reputation for hosting an event to a high standard and I am sure 2016 will be a great success.
- 3.08 We again ventured to Coffs Harbour in June this year for our annual event against the Gold Coast Master Builders Golf Club. Golf was played at Bonville, Nambucca and Coffs Harbour. A great few days spent on the mid north coast, thanks goes to Stephen Bartlett from the Gold Coast for organising the get together. The honour has been bestowed to Jon Heppell to arrange the event in 2016.
- 3.09 Last but not least thank you to the committee over the last 12 months. Thanks to Peter Di Prinzio, Jon Heppell, Lynn Gray, Kevin Woodcock, Mark Connors and Phil Jones.
- 3.10 Also thank you to all our members for your participation in the last 12 months' events.

4 CAPTAIN'S REPORT

- 4.01 Sponsorship : Once again sponsorship for the year has been difficult but the sponsorship team have done a great job in finding new sponsors and maintaining our existing ones . I would like to extend my thanks to all our sponsors for the year and as I mentioned throughout the year please use their services where possible .
- 4.02 Hornibrook Cup: The 2014 tournament held in the Gold Coast was a great success . Newcastle team is growing in numbers with a few new players joining the team . As you may be aware each state team is allowed up to 24 players to register , any extra players may be eligible if the host state have less numbers from other state teams. This year's tournament will be hosted by Victoria playing at Metropolitan, Woodlands and Sanctuary Lakes. To date we have a well represented team in numbers.
- 4.03 Monthly games: Shotgun starts have been well received and prove to be much better in relation to fellowship and trophy presentation numbers. We still have an issue with slow play and it would help if the low marker in each group keep the rate of play in mind. Thanks to all the golf clubs , professionals and staff for their attention and service throughout the year.
- 4.04 Committee: A special thanks to Vice Captain Kevin Woodcock for all his work throughout the year, Kevin will not be standing for this position this year so thank you Kevin . To the other committee members I wish to extend my thanks for their time and energy in running our golf club .
- 4.05 Newcastle V Sydney: This year's event was held at The Springs and Newcastle were the winners over Sydney. I would encourage all members to participate in this event as it creates good fellowship with our sister club .
- 4.06 Conclusion: As a member of the NMBA and the NMBA Golf Club I am proud to be associated with such a great organisation and a great group of golfers, the friendship and fellowship shown by all is something to be proud of. Without all our members we would not exist so I thank each and every one of you for your support, hopefully well into the future .

5 SECRETARY'S REPORT

- 5.01 I would like to add my thanks to the Sponsors that support us throughout the year, especially those long term supporters who have shown amazing loyalty, and to the newcomers showing initiative and goodwill at an economically difficult time A note to members....when you contact these good sponsors, LET THEM KNOW it is because of their exposure to N MBA GC members, visitors, families etc. How else can they determine the success of their investment ?
- 5.02 Committee meetings are still occurring every 2 months, and are well patronised by the members, with attendance

levels consistent at over 80%. Outside of these meetings however, your committee continues good work. Thanks to all the committee members for their ongoing efforts. In particular...Lynn Gray, for handling the treasury and the sartorial duties, to Mark Connors for keeping this chair warm, and to Gary Sheppard for keeping abreast of sponsorship issues. Thanks to all committee members for your contribution, and the sacrifice of your time.

5.03 I wish to acknowledge the very valuable contribution of Vice Captain Kevin Woodcock for his efforts over many years to set up the course for each match, and in the collection and processing of the score cards after each event. It is however time for someone to give Kevin, who is retiring from committee this year, a well deserved break.

5.04 In assisting the score keepers, every player should present an individual card, with the strokes or points totalled for both nines and overall, and the final score highlighted in the RH top corner. The card MUST show the players correct current handicap and be signed by both the player and the marker. Incorrect cards will be recorded as NCR, a collection of which will render a player’s Golf Australia handicap as PROVISIONAL, resulting in potential ineligibility to win competition prizes (GA Handicap System Section 14(iii).)

6 TREASURER’S REPORT

6.01 The Financial Reports for 2014 – 2015 prepared by your Committee are herewith circulated to all financial members (see Annexure A) and your committee welcomes any questioning of the documents. The Reports can be viewed on the Club’s website. See below for a summary....

Account	2015	2014
	\$	\$
Cheque Account	16976	26237
Online Saver Account	51050	49,980
Fixed Deposit #1402	27554	26570
Fixed Deposit #3807	20383	n/a
Stock on hand	2235	95
Total	130543	102882

6.03 Income & Expenditure Report Net surplus **22319** **21879**

6.04 Assets & Liabilities Report Total Equity... **126841** **119682**

6.05 Business Activity Statements Report. Activity incomplete, to be released shortly.

6.06 The Financial Reports were independently reviewed by Club member Scott Norrish of Maxim Accounting and Business Advisors.

6.07 On behalf of the Club, I extend our sincere thanks to Scott for his work as Honorary Auditor. Having worked closely with Scott, I am aware that he spent many hours over the weekend immediately prior to the AGM assuring the accuracy of our reporting.

6.08 From 1st January this year the Club changed from Quickbooks to Xero for Financial Accounting and Reporting. As a result, the reporting of line items across the two systems has been somewhat inconsistent during the transition period, however we are confident that the process has been most beneficial in regards to the understanding of the financial matters pertinent to the Club, and the outcome will provide an ongoing satisfactory and transparent reporting process to the members.

The downside of the transition is that direct comparisons with the previous financial year are not available for review.

6.09 In the comments following (6.10 to 6.13) I have attempted to pre-empt questions that members may raise in relation to the Financial Reports, concentrating on the more major items.

6.10 Income

Event Revenue

Other Revenue

This somewhat obscure line item is made up of income from various raffles, fees for friends and partners

dinners, Charity Golf day income from novelty events and sale of items of the Club's uniform. It is traditionally a fluctuating item.

Hornibrook Event

Hornibrook Accommodation ((\$3,137))

The figure of (\$3,137) results from an overlap in income and expenditure between financial years in receiving Hornibrook Registration payments and remitting payments to the host state or region.

Membership Revenue (\$11,611)

The membership for 2014/2015 was:

Life Members	5
Corporate Members	24
Individual Members	45
Total	74

Corporate membership has been declining (33 in 2011/2012 and 27 in 2012/2013).

Similarly Individual Membership has been declining and there has been an increase in Corporate Members utilising their Corporate Card credits.

6.11 **Cost of Sales**

Events & Members Costs

Dinner Costs (\$6,432)

This item accounts for dinners provided at Shortland Waters, The Springs and Hawks Nest events.

Transport Costs (\$2,315)

This item includes coach transport to and from events at The Springs, Hawks Nest and Kooindah Waters.

6.12 **Operating Expenses**

Club Uniform Costs (\$1,091)

Cost of Club Polo Shirts and Club Ties.

General Expenses (\$3,708)

The majority of the General Expenses relate to a payment on 19/9/14 to Newcastle Golf Club which would be properly categorised as Green Fees.

This anomaly highlights the need to review and transition to the new system. This is not a major issue, merely relating to bookkeeping allocations.

6.13 **Assets**

Bank

ANZ Cheque Account (\$16,976)

This is the Club's Operating Account

ANZ Online Saver (\$51,050)

Currently invested at a variable rate. Fixed Term deposit opportunities are being explored.

Current Assets**Accounts Receivable (\$12,345)**

See separate sheet for details.

The majority of this figure is the result of some sponsors not honouring their pledges in a timely manner. Outstanding balances are being pursued.

Newcastle Permanent Term Deposit #1402 (\$27,554)

Term deposit maturing 26 March 2016 invested @ 2.7%.

Newcastle Permanent Term Deposit #3807(\$20,383)

Term deposit maturing 26 February 2016 invested @ 3.0%.

Stock on Hand

Includes 15 Club Polo Shirts @ \$71 and 39 Club Ties @ \$30.

Liabilities**Current Liabilities****Accounts Payable (\$1,366)**

GST payable to the Tax Office

GST (\$1,122)

GST on unpaid Accounts Receivable

- 6.14 As in previous years, it is the Committee's intent to continue to return funds to the members as increased benefits and subsidies whilst at the same time being mindful of the need to retain sufficient funds to ensure successful conduct of the next Annual MBA Golf Tournament in Newcastle.
- 6.15 As mentioned by President Gary in his report Newcastle MBA Golf Club will be hosting the 58th Annual Golf Tournament in 2016. The Budget Estimate for this event is \$121,257. As mentioned in the Captain's Report, sponsorship has become extremely difficult to obtain. This event cannot be staged without substantial sponsorship and the budget estimate calls for sponsorship of \$34,800 to avoid calling on the Club's reserves. Accordingly, your committee is calling on all members to consider their own capacity to provide sponsorship for this event and to contact any committee member with suggestions of potential sponsors.
- 6.16 Members will note a net profit of \$22,319 for the 2014/2015 financial year which compares with a net profit of \$20,006 for 2012/2013 and a loss of \$10,950 for 2011/2012. This result vindicates the various actions taken by your committee during the past financial year to maintain the level of the Club's total equity.

MOTION to accept all of the above **REPORTS** by Denis Hancock, seconded by Don Eagar, and duly accepted.

7 ELECTION / DECLARATION OF COMMITTEE

- 7.01 All Executive and Committee Member positions are declared vacant. There are not sufficient nominations to necessitate the conduct of a ballot. Nominations and N MBA membership majority criteria to be scrutinised by Returning Officers . Unopposed results will be announced at the close of this meeting.
- 7.02 **Returning Officers** **nominations**
Kevin Woodcock & Brian Atkins ~ nomination/eligibility of committee candidates was validated.

7.03	Executive	nominations	result	Newcastle MBA Membership (current or former)
	President	Gary Sheppard	unopposed	y
	Captain	Peter Di Prinzio	unopposed	y
	Secretary	Jon Heppell	unopposed	y
	Committee			
	Treasurer	Lynn Gray	unopposed	n
	Committee (3)	Mark Connors	unopposed	y
		Phil Jones	unopposed	y
		uncontested		

8 GENERAL BUSINESS

- 8.01 Annual Subscription
Committee recommendation for Annual Fees ~ \$50
Proposed by Ted Atchison , seconded by Ross Lewis , duly accepted.
- 8.02 Annual Corporate Fee
Committee recommendation for Annual Corporate Fees ~ \$550
Proposed by Peter Britt , seconded by Ross Lewis , duly accepted.
- 8.03 Question from the floor: Why are club reserves \$130k ? Treasurer response: To underwrite unsponsored budget for National Tournament to be held in 2016. This potential shortfall was identified from the current budget as approximately \$35k. This is covered in more detail above at Cl 6.15 of the Treasurer's Report.
- 8.04 In response to President Gary's request for expressions of interest in filling the casual committee vacancy, member Ted Atchison made himself available until a full time candidate is forthcoming.
- 8.05 Club Incorporation (requires 75% majority)
Committee recommendation: At this AGM, in consequence of the motion carried at an Extraordinary General Meeting (Monday 1 December 2011 Ref. 08/2011 Item 4.1) the committee presents to the membership for consideration, the following MOTIONS:
1. That the Newcastle Master Builders' Association Golf Club incorporate under the Associations Incorporation Act 2009 (as amended) NSW) and be known as Newcastle MBA Golf Club Incorporated.
 2. That the constitution adopted by the new entity, the Newcastle MBA Golf Club Incorporated, be that annexed and as circulated to all members of the Newcastle Master Builders' Association Golf Club.
- A copy of the proposed Constitution was circulated with the Notice of this AGM. A permanent copy of the proposed Constitution can also be found on the club's website.

Proposed by Neville Allsopp , seconded by Lynn Gray , accepted unanimously..

MEETING CLOSED: 4:45 pm.

NEXT MEETING: AGM, August 2016 **VENUE:** TBA

NOTES COMPILED: Jon Heppell, Hon Secretary.